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USEFUL LINKS

Gemini - http://www.xoserve.com/index.php/our-systems/gemini/

National Grid Sustainable Gas Website - http://www2.nationalgrid.com/UK/Our-company/Gas/Sustainable-Gas/

Uniform Network Code - http://www.gasgovernance.co.uk/sites/default/files/TPD%20Section%20B%20-%20System%20Use%20&%20Capacity_18.pdf

USEFUL CONTACTS

Stakeholder Delivery – Steven Haskayne – 07919 690864 – steven.haskayne@nationalgrid.com

Network Strategy – Tina McKie – 07825676694 – tina.mckie@nationalgrid.com—site set up

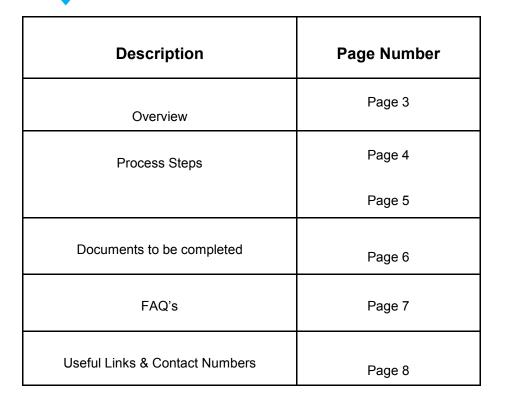**Gas National Control Centre** – Mei Ng – mei.ng@nationalgrid.com

Distribution National Control Centre – Georgina Clarke – 01455 237913 – georgina.clarke@nationalgrid.com—site set up

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Sustainable Gas to Grid Entry Connection Guidance Document

Steps 6-7

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FREQUENTLY ASKED QUESTIONS

What does the daily nomination and re-nomination process entail?

- This is detailed with the Uniform Network Code, the link can be found under the Useful Links Section.

- More information can be found specifically in Mod 391 of the Uniform Network Code, a copy of which can be found in the Key Documents Section.

Are there any documents which details the timelines for booking entry capacity of the auction types?

- This isn't something which National Grid manages. Please liaise with Xoserve, the link is http://www.xoserve.com

Where can I find more information on National Grid's biomethane process?

- Our website contains more information, and also out customer guide to connect. The link is within the Useful Links Section.

Who do we contact for measurement enquiries?

- **You should contact the Distribution National Control Centre for measurement enquiries.**

Who do we contact for billing/ invoice enquiries?

- **You should contact Xoserve to discuss these enquiries.**

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KEY DOCUMENTS

I/O Schedule

This is a National Grid document which is to be completed by the customer. The document is required so that National Grid can carry out operational monitoring, and control and measurement validation remotely. Once the document has been completed it needs sending to DNCC.SCADATelemetry@nationalgrid.com

I/O Schedule
Template

Site Information

This is a National Grid document which is completed by the customer. This document is required so Gemini can be set up and the transportation billing. Once the document has been completed it needs sending to box.operationalcompl@nationalgrid.com

Site Information
Template

HPMIS

This is a National Grid document which is to be completed by the customer. The document satisfies the gas calculation of thermal energy regulation and the requirement within the Uniform Network Code for billing requirements. Once the document has been completed it need sending to box.operationalcompl@nationalgrid.com
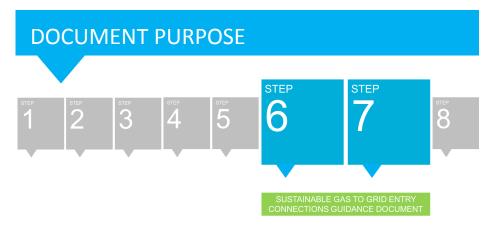
HPMIS Template

MOD 391

This is a National Grid document and is a modification to the Uniform Network Code which details new charging arrangements in respect of distributed gas.

Mod 391

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DOCUMENT PURPOSE

STEP 1 STEP 2 STEP 3 STEP 4 STEP 5 **STEP 6** **STEP 7** STEP 8

SUSTAINABLE GAS TO GRID ENTRY
CONNECTIONS GUIDANCE DOCUMENT

This document has been put together to give you a clearer understanding of the steps National Grid take between receiving the I/O Schedule and the gas on date. This process sits between Steps 6 & 7 of our Customer Guide—a link to this can be found in the Useful Links Section.

To understand what the daily nominations and re-nomination process entails, you would need to refer to the Uniform Network Code—a link to this can be found in the Useful Links Section.

Within the document are some links you may find useful throughout the process—from receiving the I/O Schedule to gas on date.

Contained within the Useful Links Section is a link to Gemini, this provides a wide variety of information, such as timelines for the booking entry capacity.

6 WEEKS TO GAS ON	5 WEEKS	3 WEEKS	2 WEEKS	1 WEEK	GAS ON
A final version of the I/O Schedule should be completed and submitted a minimum of 6 weeks before the gas-on date.	This is then sent to our Gas National Control Centre (GNCC) who look at 5 key points from the I/O Schedule. These 5 points are highlighted in yellow on the I/O Schedule. You can find this within the Key Documents page.	Full End to End testing is then required by National Grid. We will have a representative from our GNCC and Network Strategy present to test the systems in parallel. This typically can take up to 2 days. Upon successful completion of End to End testing there is a further 3 week period where our GNCC build the required data tables in the system. This stage is key in linking up all the data. You will have been asked to provide a Site Information Spreadsheet. Our asset management department then set up the HPMIS in the system—this is vital for National Grid systems as we monitor the in-day flow as well as produce post day reports for billing.	Once validation is complete, it takes around 2 weeks for our GNCC to configure our systems in order to allow data flow	When full End to End testing is complete and National Grid systems have been configured, we are then able to set up Gemini to pass data back to the customer's nominated supplier.	Dependant on the project timescales, you are then ready when it come to go-live and are able to begin flowing gas.